

**Union Territory of J&K
Department of Agriculture & Farmers Welfare, Jammu**



सत्यमेव जयते

Tender Document

For Cultivation 179 acre of fallow land for growing of green fodder particularly for promotion of silage during Kharif 2024 at Seed Multiplication Farm, Chakroi for Department of Agriculture, Jammu (J&K)

May, 2024

**Office of the Account Officer,
Directorate of Agriculture,
Talab Tillo, Jammu (J&K)
Phone No: 0191-2505201
E-mail: acctsagriimu@gmail.com**

NOTICE INVITING TENDER

1. For and On behalf of the Lt. Governor, Union Territory of J&K, On-line bids are invited on Jk tender portal www.jktenders.gov.in from reputed/ experienced and eligible parties for subletting **179 Acre of fallow land for cultivation of green fodder particularly for promotion of silage during Kharif 2024 in the Seed Multiplication Farm Chakroi** Department of Agriculture Production and Farmers Welfare, Jammu (J&K). The bidder shall submit bids as per the conditions listed in Part-I of this tender document. However the tendering authority reserves the right to increase or decrease the land for cultivation. The Proposal for Land Rented for Silage making during Kharif 2024 is based on the recommendations of the Committee headed by Joint Director Farms, Spices & Medical Plants, procurement Mandis & SLUB Jammu vide no:- JDSLUB/Dev-25/2024-25/ 83 dated 07-05-2024 and based on the request of Farm Manager, Seed Multiplication Farm Chakroi vide letter no SMFACcts/2024-25/133-35 dated:- 16-05-2024.
2. The detailed tender document can be downloaded from diragriammu.nic.in (for reference only) and E-portal site: www.jktenders.gov.in and the bid is to be submitted online only on www.jktenders.gov.in upto last date and time for submission of tender. There shall be no sale of physical tender document and important dates of bidding are as under: -

3. Brief Details of Tender:

S. No.	Item	Description
1	Minimum reserve bid	7700/- Per Acre (179 Acres Rs 13,78,300/-) Start Price
2	EMD (Bid Security)	Rs 50,000/- (Rupees Fifty Thousand only) in the shape CDR/FDR in favour of Account Officer Directorate of Agriculture Production and Farmers welfare, Jammu
3	Cultivation contract period	01.06.2024 to 31.08.2024
4	Cost of Tender document (Non- Refundable)	Rs. 1500 (Rupees One Thousand Five Hundred only) by DD in favour of Account Officer Directorate of Agriculture Jammu
5	Tender Inviting Authority	Director Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 Email: diragriammu-jk@jk.gov.in

Signature of the Tendering Authority
Joint Director
State Land Use Board
Jammu.

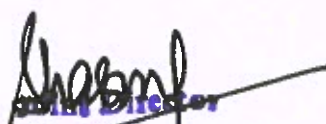
5. Critical dates of Tender:

S.no	Critical Dates	DD/MM/YYYY Hrs
1	Date of issue of NIT	17-05-2024
2	Sale/Document Download Start Date & Time	18-05-2024, 10:00 AM onwards
3	Sale/Document Download End Date & Time	27-05-2024 4:00 PM
4	Clarification Start Date & Time	18-05-2024 10:00 AM onwards
5	Clarification End Date & Time	20-05-2024 4:00 PM
6	Bid Submission Start Date & Time	18-05-2024, 10:00 AM onwards
7	Bid Submission End Date & Time	27-05-2024 4:00 PM
8	Bid Opening (Technical) Date & Time	30-05-2024 11:00 AM
9.	Bid Opening (Financial) Date & Time	31 - 05-2024

6. The address and contact No. for sending documents or seeking clarifications regarding this tender document are as under:-

i.	Queries to be addressed to	Joint Director (Farms), Directorate of Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 E-mail: jkclubagri@gmail.com
ii.	Postal address for sending the hard copies of the bid	Account Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K) Phone No: 0191-2505201 E-mail: acctsagrijmu@gmail.com
iii.	Name & Designation of the contact personnel	Sh. Satish Sharma (Joint Director)
iv.	Contact number	Phone No: 0191-2505201(Directorate of Agriculture, Jammu) M. No. 9906255874 Farm Manager (S.M.F, Chakroi)
v.	E-mail ID of contact personnel	E-mail: jkclubagri@gmail.com

7. This Tender document is divided into five parts as follows:-
- Part-1 - Contains General information and instructions for the Bidder about the Tender such as the time, manner of submission and opening of tenders. Validity period of tender etc.
 - Part-II -Contains details of the crop and Cultivation period.
 - Part III -Contains Standard Conditions of Tender.
 - Part-IV -Contains Special Conditions applicable to this Tender and which will also form part of the Contract.
 - Part -V-Contains Evaluations Criteria and Format for Financial Bids.
8. This Tender document is being issued with no financial commitment and the Tendering Authority reserves the right to change any part of bid at any stage. The committee reserves the right to accept or reject any of the bid or all tenders without assigning any reasons for such rejection.
9. The bidder must carefully read instructions which are pre-requisites for participating in the bidding process.


 Joint Director
 State Land Use Board

PART - I - GENERAL INFORMATION AND INSTRUCTIONS FOR THE BIDERS

The bids will be submitted online through jk tender portal website www.jktenders.gov.in. The bidder shall also upload following documents duly signed by the bidder and clearly legible. However, the unsigned copies if uploaded by the bidder shall not be taken into consideration.

However, the intending bidders if intend to inspect the cultivation site to be Sublette on contract may do so by contacting the Farm Manager SMF Chakroi on his mobile number on any working day between 11AM to 3 PM.

ON LINE SUBMISSION

i. **Cover-1: Cover-1 will contain the following documents.**

1. Scanned copy of Tender fee (in pdf format) or Attested/Notarized copy of MSE/NSIC certificate.
2. Scanned copy of EMD documents (in pdf format).
3. Scanned copy of GSTIN/PAN/AADHAR CARD (in pdf format).
4. Tender Conditions Acceptable Certificate: - The bidder shall certify acceptance of all the tender conditions of the online Tender document and furnish a certificate as per Appendix *B* of Tender document. The certificate duly signed and stamped shall be scanned and uploaded. In case of any deviation, the bid will be liable to be rejected. If the certificate is signed by legally authorized signatory, a copy of the authorization letter should be enclosed/ uploaded.
6. Scanned copy of Self Declaration (Appendix 'A').
7. Scanned copy of experience certificate, if any.
8. Downloaded tender document be duly stamped and signed.
9. **That the successful Bidder will have to vacate the premises / Fallow land by 31th of August 2024.**
10. **That the agency will be responsible for any damage to farm property.**
11. **That the successful Bidder will be responsible for watch and ward of the crop.**
12. **That the successful Bidder will not be provided any type of input facility & Machinery from the Intending Department.**

The bid uploaded without above mentioned documents are liable to be rejected.

ii. **Cover - II (Financial bid):**

It will contain the enclosed Schedule Bills of Quantity (BOQ). Parties will download the enclosed Schedule (BOQ) and fill all the details in all relevant fields and upload the same without cutting, mutilations and over writing.

PHYSICAL SUBMISSION (OFFLINE SUBMISSION)

Documents to be submitted in Hard Copy: All the bidders shall submit the hard copies of the documents uploaded in a sealed envelope in the Directorate/ send the same by post in the Directorate Office which must reach in the office within one day from the bid submission closing date and time. The envelope should be subscribed with **"Tender for Cultivation of 179 Acre of fallow land for growing of green fodder particularly for promotion of silage during Kharif 2024 at Seed Multiplication Farm Chakroi Department of Agriculture, Jammu (J&K).**

Signature of the Authorizing Authority
State Land Use Board
Jammu.

Part-II -Details of the crop and Cultivation period.

- **Tender Fees:** The parties can also download the tender documents from the Departmental website www.jktenders.gov.in against **Rs.1500/- (Rupees One Thousand Five Hundred only)** as cost of tender and will be paid in the shape of Demand Draft in favour of Accounts officer Directorate of Agriculture, Jammu (J&K). A scanned copy of Tender Fee will be uploaded online during submission of the Bid.
- **Uploading of Bids:** Bids should be uploaded by bidders as per the enclosed format of Bill of Quantities (BOQ) and within the stipulated time frame. Bids should be supported with scanned copies of documents as referred to here above in the tender document.
- **Place of opening of the Bids:** Bids will be opened at office of Chairman Contract Committee/ Directorate of Agriculture & FW, Jammu (J&K) The bidders may depute their representatives, duly authorized in writing, to attend the opening of bids on the due date and time. Rates and important clauses quoted by all bidders will be read out in the presence of the representatives of all the bidders. This event will not be postponed due to non-presence of the representatives of all the bidders. The result of the opening of Bids will be available online for all bidders to see.
- **Clarification regarding contents of the Tender Documents** Any bidder who requires clarification regarding the contents of the bidding documents must contact the Chairman Contract Committee/ Directorate of Agriculture & FW, Jammu (J&K) through email within two days from the publication of the bid in the print media. There after no clarification shall not be taken care off.
- **Modification and withdrawal of Bids** Any bidder who intend to withdraw his online bid after submission on jk tender portal www.jktenders.gov.in must make a written request on letter head of the firm under same seal and signature as per which the bids have been uploaded prior to the date and time fixed for opening of the bid online and No request shall be entertained thereafter.
- **Rejection of Bids:** Canvassing by the bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
- **Earnest Money Deposit (EMD):** Bidders are required to submit Earnest Money Deposit (EMD) for amount mentioned as per details given above along with their bids in favour of **Accounts Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K)**. The EMD may be submitted in the shape of Term Deposit Receipt/CDR/FDR' from any of the Public Sector Banks or a Private Sector Bank authorized to conduct government business. EMD of the unsuccessful bidders will be returned within weeks' time from the date of opening of bids.

Signature of the Tendering Authority
Joint Director
State Land Use Board
Jammu.

Part III -Contains Standard Conditions of Tender.

The EMD (bid security) will be forfeited:

- **If the Bidder withdraws the Bid after bid opening (Technical Bid) during the period of Bid validity besides Blacklisting by the Department; or**
- **If the Bidder fails to execute the contract within the stipulated time period which may be extended by Chairman Contract Committee/ Directorate of Agriculture & FW, Jammu (J&K) on cogent reason for 15 days.**
- **EVALUATION OF BID:** The tender will be accepted of the bidders whose quoted rates are found to be highest one.
- **AWARD:** The bidder to whom the contract shall be awarded at his highest quoted rate. (H1) will have to execute and agreement with the department for successful completion of the contract within the stipulated time frame.
- **SECURITY DEPOSIT:** The successful bidder shall furnish the security deposit for an amount of **Rs.1,00,000/- (One lakh only)** in the shape of Fixed Deposit Receipt (FDR) of a nationalized bank or Bank Guarantee from a nationalized bank pledged to Accounts Officer, Directorate of Agriculture, Talab Tillo, Jammu (J&K). Security deposit remains valid for a period of 04 months or successful completion of the contract. The Security Deposit (as performance Security) shall be returned to the supplier after the expiry of the contract period on furnishing usual clearance/No Demand Certificate.
- **ARBITRATION :-** In case of dispute of any nature arising while allotting the contract, the matter shall be referred to the Director Agriculture Jammu whose decision as arbitrator shall be final and binding upon the both the parties. In case the matter cannot be resolved amicably the filing of case by the contractor shall be subject to the jurisdiction of courts of the J&K.

Signature of the Tendering Authority

Joint Director
State Land Use Board
Jammu.

Part-IV -Contains Special Conditions applicable to this Tender and which will also form part of the Contract with the successful bidder.

Terms & Conditions:-

1. **The successful bidder will have to deposit 90% of the bid amount immediately after the Bid is accepted by the committee.**
2. **This contract period is from 01.06.2024 to 31.08.2024.**

Signature of the Tendering Authority

PART - V - EVALUATION CRITERIA & PRICE BID ISSUES

- **Evaluation Criteria:** The broad guidelines for evaluation of Bids will be as follows:
Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the Technical bid.
 - i. The Bids forwarded by the Bidders will be evaluated by the committee of officers with reference to the documents required in the Tender. The Price Bid of only those Bidders will be opened which meet the criteria laid down in the Tender. The contract shall be allotted on the basis of highest bid among the bidders as per the quoted rates.
 - ii. **In case the Successful Highest Bidder (H1) backs out after the opening of the bids, the H2 shall be awarded the Contract at the H1 Rate. In case the H2 Bidder doesn't accept the offer at the rate of H1 the Department reserves the right for re tendering.**
 - iii. The Bidders are required to only quote the rates in BOQ which should be inclusive of all taxes.
- The highest Acceptable Bid will be considered further for placement of contract.
- **Price Bid Format:** The Commercial bid format is provided as BOQ XXX is along with this tender document at www.jktenders.gov.in. Bidders are advised to download this BOQ - XXXX.XIs as it is and quoted their offer in the permitted column

No: - JDSLUB/Acts-25/2024-25/147-51
Date: - 17-05-2024

Signature of the Tendering Authority

Joint Director
State Land Use Board
Jammu.

Copy to the following for favour of information: -

1. Accounts Officer, Directorate of Agriculture & Farmers Welfare, Jammu for Inf.& n/a.
2. Assistant Agriculture Engineer, G.A.W Talab Tillo Jammu.
3. Farm Manager, Seed Multiplication Farm, Chakroi.
4. Divisional Seed Certification Officer, Talab Tillo Jammu.
5. Pvt. Secretary to Director Agriculture & Farmers Welfare, Jammu for inf.

A

Appendix "A"

DECLARATION BY BIDDER

I/We/M/s. _____ (Name of supplier) here
by certify that I/We have not been banned / delisted / blacklisted / debarred from business in the field during
last 3 (Three) Years.

Signature of Supplier with Official Seal

Name:

Address:


Signature of the Tendering Authority
Joint Director
State Land Use Board
Jammu.

Appendix "B"

Chairman Contract Committee
Department of Agriculture
Talab Tillo, Jammu (J&K)

Sub: Acceptance in respect of Terms and Conditions offender Document.

Tender Ref:

Dated:

Name of Work: - **Cultivation 179 Acre of fallow land for growing of green fodder particularly for promotion of silage during Kharif 2024 at Seed Multiplication Farm Chakroi.**

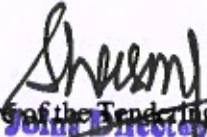
Sir,

- I. I/We have downloaded/obtained the tender documents for the above-mentioned activity from the web sites www.jktenders.gov.in/ departmental website.
- II. I/We hereby certify that I/We have read all the terms and conditions of tender document (including all documents like appendix(s) etc.), which shall form part of the contract agreement and shall abide by the terms and conditions contained therein.
- III. The corrigendum(s) if any issued from time to time by your Department too has also been taken into consideration, while submitting this acceptance letter.
- IV. I/We hereby unconditionally accept all the terms and conditions of above-mentioned tender document and corrigendum(s) in its totality / entirely.
- V. I/We certify that all information furnished by our firm is true and correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your Department shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other right or remedy including the forfeiture of the full said earnest money deposit absolutely.

Signature of Bidder with Official
Seal

Name:

Address:


Signature of the Tendering Authority
Joint Director
State Land Use Board
Jammu.

Contact Detail of the Bidder

1.	Name of the Firm/ Agency	
2.	Full Address	
3.	Telephone No. Office & Residence	
4.	Fax No,	
5.	Mobile No. & WhatsApp No.	
6.	e. Mail	
7.	Date of Establishment of the firm& Registration No. of the Firm issued by Central/State Government of Registrar of companies under Companies Act.	
8.	PAN No. issued by Deptt. Of Income Tax	
9.	Sales Tax Registration No.	
10.	GSTIN No.	
11.	Bank Account No. Name of Bank, Branch Name & Branch Code. IFSC Code.	
12.	Brand of Goods offered	
13.	Name & Address of Company/firm	
14.	State whether business dealings with you have been currently banned by any Ministry/Department of Central Govt. Or any State Government	

Dated:

Place:

Signature of the Tendering Authority

[Handwritten Signature]
Joint Director
Land Use Board
Jammu,

Name(s)

Designation