


Government of Jammu and Kashmir
Directorate of Agriculture Talab Tillo Jammu

ABBREVIATED TENDER NOTICE

Sealed tenders affixed with revenue stamps worth Rs.5/- (Rs. five only) are invited for and on behalf of Governor of J&K State from registered and duly authorized firms for supply of stationary and Computer Peripherals items.

Detailed copy of NIT indicating TERMS and CONDITIONS and specifications can be had against cash payment of Rs. 200/- the cost of tender, from the Purchase Section of Directorate of Agriculture, Talab Tillo-Jammu, on any working day up to 31/01/2015. Tender documents can also be down loaded from our website www.diragriju.nic.in, IN RESPECT OF DOWN LOADED TENDER, THE COST OF TENDER in the shape of bank draft favoring Accounts Officer Directorate of Agriculture Jammu, Payable at Jammu accompanied with the sealed tender in envelope (COVER-I) will also be accepted. Tender documents WITHOUT PAYMENT OF TENDER COST SHALL BE SUMMARILY REJECTED. The tenders should reach the office of the undersigned on or before 02/02/2015 by 03.00 pm.

The tenders should be accompanied with a C.D.R./F.D.R of Rs.5000/- on any scheduled bank and pledged to Member Secretary D.L.R.C.F.C. Department of Agriculture, J&K Govt., Talab Tillo-Jammu. tenders to be deposited by hand shall be put in a tender box kept in the office of the undersigned upto the last date and time. Tenders received by post or through courier service shall also be accepted UPTO THE SAID DATE AND TIME.


Accounts Officer
Directorate of Agriculture
(Member secretary D.L.R.C.F.C.)

No : Accts/PS/NIT/2014-15/1035-49
Dated :- 23 /01-2015

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF AGRICULTURE, TALAB TILLO JAMMU

Tender Notice

Cost of tender Rs200/-

Sealed tenders affixed with revenue stamps worth Rs.5/- (Rs.Five only) are invited for and on behalf of Governor of J&K State from registered and duly authorized firms for supply of stationary and Computer Peripherals. Detailed specifications of above items are enclosed in Annexure 'A'. The tenders should reach the office of the undersigned by or before 02/02/2015 by 3.00 P.M through speed post / courier/ by hand. Tenders brought by hand shall be put in a TENDER BOX by the concerned tenderer in the office of the undersigned on any working day during office hours up to the said date and time. In case of any gazetted holiday falling on the last date of receipt of tenders or some holiday suddenly being declared by the competent authority under Negotiable Instrument Act, the next working day shall be treated as the last date for receipt tenders.

Terms and conditions

1	The tenders should be accompanied with a C.D.R/FDR. separately for an amount of Rs.5000/- of any scheduled bank and pledged to the Member Secretary, Divisional Level Rate Contract Finalization Committee (D.L.R.C.F.C.), Department of Agriculture, J&K Govt., Talab Tillo-Jammu			
2	The tenders should be neatly written in ink or computerized typed. The rates shall be quoted both in words as well as in figures against each item by the tenderer. Cello tapes be affixed on the rate quoted by the tenderers			
3	The tenders will be opened by the D.L.R.C.F.C on the same day, or any other working day convenient to the members of the Committee, in presence of tenderers or their representatives who so wish to remain present at the time of opening tenders.			
4	D.L.R.C.F.C. reserves the right to accept or reject any tender, part of a tender, or all tenders without assigning any reason thereto.			
5	Any condition of PAYMENT IN ADVANCE shall not be accepted.			
6	Chairman Purchase Committee. reserves the right to accept or reject any tender, part of a tender, or all tenders without assigning any reason thereto.			
7	Conditional tenders shall not be accepted			
8	Rates shall be quoted by the tenderers against each item in the Proforma <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Basic price</td> <td style="text-align: center;">VAT / S. Tax If applicable</td> <td style="text-align: center;">Total</td> </tr> </table> F.O.R. Agriculture Complex Talab Tillo Jammu	Basic price	VAT / S. Tax If applicable	Total
Basic price	VAT / S. Tax If applicable	Total		
9	The Successful Tenderer shall have to enter into an agreement on prescribed proforma on judicial stamp paper of Rs.20/-with the indenting officers before the			

	<i>supply order in his/her favour for effecting supplies.</i>
10	<i>The tenderer shall have to produce a copy of Sales Tax / Commercial Tax Clearance certificate issued by the concerned assessing authorities .</i>
11	<i>The tenderer shall have to produce a Nothing Outstanding Certificate from Power Development Department with regard to clearance of electric tariff. up to end of December 2014. This is applicable in case of only those Firms/suppliers which have their business concern in J&K State</i>
12	<i>Rates approved by Divisional Level Rate Contract Finalization Committee shall remain valid for one year from the date of issue of rates contract .</i>
13	<i>Income Tax where applicable shall be deducted under rules.</i>


 (Accounts Officer)
 Agriculture Complex Talab Tillo, Jammu
 (Member Secretary D.L.R.C.F.C.)

No: Acctts/PS/NIT/2014-15/1035-49
 Dated:- 23-01-2015

Copy to:-

1. Director Agriculture Jammu
2. Director Industries and Comr. Jammu.
3. Jt. Director Agriculture (Inputs) Jammu
4. Chief Agriculture Officer Jammu.
5. Agriculture Research Engineer , Govt. Agri. W/shop Jammu

Annexure-A

Ref: NIT No: Acctts/PS/NIT/2014-15/1035-49

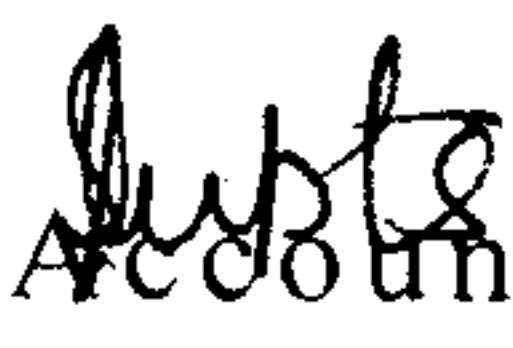
Dated 23/01/2015

Stationary items / Computer peripherals

S.No.	Name of items	Rate to be quoted by tenderer
1.	Photostat Paper A-4 size 75 gsm Power Bilt	
2.	Photostat Paper FS Size 75 gsm ,,	
3.	Photostat Paper A-3 size ,, ,,	
4.	Duplicate paper	
5.	File Cover (As per sample)	
6.	File Flap (As per sample)	
7.	Blank Register Bilt 3Gr/4 Gr. A-4 Size	
8.	Ball Pen Superior	
9.	Pilot Pen/ Add Gel Pen V-5	
10.	Steel Pin 200 Gm Net	
11.	White Fluid	
12.	Gum Bottle Kores or Equivalent	
13.	Tags bundle small 6"	
14.	Laces 1 mt	
15.	Envelop Big/Medium	
16.	Envelop Small	
17.	Plastic File Cover/Stip File/Corporate File	
18.	Stapler 24/6 Heavy Duty	
19.	Stapler Pin 24/6 Heavy Duty	
20.	Waster paper Basket	

S.No	Item			Rate to be quoted by tenderer
1	Pen-drives	HP, Sandisk, Kingstom	16 GB	
2	Antivirus	e-Scan, Quickheal	K7,	
3	Optical Mouse USB	HP, Logitech		
4	Key Board USB	HP, Logitech		
5	Optical Mouse USB wireless	HP		
6	Key Board USB wireless	HP		
7	Drum, blade, toner refill for Laser Printers	The vendor shall provide rates after inspecting the printers installed at Directorate of Agriculture, Jammu		

8	One KV Automatic Transformer	To provide Constant Voltage to UPS	
9	CD's and DVDs		
10	Data Card wi-fi	D-link	
11	Laptop Power Cable Adapter	As per the specifications of laptops at Directorate of Agriculture Jammu	
12	Patch Cables CAT-6/meter		
13	Modem 8 Port wifi with Two antennas	D-Link	
14	UPS .625 KVA		
15	TFT Monitor 15"		
16	External HDDS Seagate	1 TB	
17	RAM DDR	1 GB	


 Account Officer
 Directorate of Agriculture Jammu
 (Member Secy. D.L.R.C.F.C.)

*Tender Form
(Technical Bid)
(To be submitted on Tenderers letter head only)*

To

*The Chairman,
(DLRCFC) Krishi Bhawan,
Talab Tillo, Jammu,*

Sub:- Offer my rates for supply of stationary and Computer Peripherals items

Ref: Nit No: Acctts/PS/NIT/2014-15/ 1035-49

Dated: 23/01/2015

Sir,

With reference to your above referred NIT, I offer my rates for supply of stationary items, I have read and understand all the terms & conditions of DLRCFC and agreed to abide by them.

<i>Name of item</i>	<i>Detailed Specifications</i>

***As required under NIT condition following documents are enclosed herewith*

- A Registration Certificate (VAT) of firm*
- B VAT clearance certificate to be issued by concerned authority.*
- C C.D.R / FDR Pledged to Accounts Officer (Member Secretary DLRCFC) Department of Agriculture, J&K Govt., Talab Tillo-Jammu*
- D Valid Pan Card copy should be enclosed*
- E Rs.5/- revenue stamps to be fixed on technical bid.*
- F E.Mail Address*
- G Electric tariff Clearance*

Rubber Stamp party

Tender Signature:- _____

Name:- _____

Designation

[Handwritten signatures]

Technical Bid

Details of Contract Personnel
(To be submitted on Tenderer's letter head only)

In the event of need of communication. I/we.....
.....hereby authorize following official as our
personnel.

1	Name of Personnel	
2	Designation	
3	Phone No with STD Code (Office)	
4	Fax No.	
5	Phone No. with STD Code (Residence)	
6	Mobile No.	
7	E-mail Address	

Place;

Stamp & Signature of the
Tenderer

Date:

Je *Dr.*

Proforma - C

Tender Form
(Financial Bid)

(To be submitted on Tenderers letter head only)

To

The Chairman,
(DLRCFC) Krishi Bhawan,
Talab Tillo, Jammu,

Sub:- Offer for supply for supply of Stationary Items

Ref: Nit No:-Acctt./NIT/ 2014-15/ 1035-49

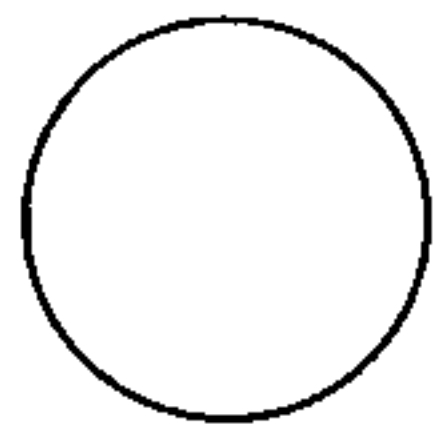
Dated:- 23/01/2015

Sir,

With reference to your above referred NIT, I offer my rates for supply of stationary and Computer Peripherals Items detailed in below format, I have read and understand all the terms & conditions of DLRCFC and agreed to abide by them

Name of item	Rates offered		
	Basis Price	CST/VAT / Entry Tax Etc If applicable	Total Cost

Rubber Stamp party



Date:

Tender Signature:- _____

Name:- _____

Designation

[Handwritten signature]