

Short Term Tender Notice

Tender Cost Rs. 300/-

Sealed Tenders affixed with revenue stamps worth Rs.5/- (Rs. Five only) are invited for and on behalf of Governor of J&K State from the bonafides, registered, resourceful and experienced printers for printing of soil health cards with both sides Printed (Multicolored) for State Soil testing Laboratories, Department of Agriculture J&K Jammu Division as per the specifications and contents to be printed is given in Annexure A. the rates quoted should be F.O.R Talab-Tillo Jammu.

Terms And Conditions


- 1 The tenders should reach the office of the undersigned by or before 20/09/2017 by 02.00 P.M through speed post / courier/ by hand. Tenders brought by hand shall be put in a TENDER BOX by the concerned tenderer in the office of the undersigned on any working day during office hours up to the said date and time. In case of any gazetted holiday falling on the last date of receipt of tenders or some holiday suddenly declared by the competent authority under Negotiable Instrument Act , the next working day shall be treated as the last date of receipt of tenders
- 2 The under mentioned documents / detail must be submitted with the tender
 - A. Registration Certificate of the firm.
 - B. CDR/FDR for an amount of Rs.10000/- Pledged to Accounts Officer (Member Sectary Department of Agriculture J&K Govt. Talab-Tillo, Jammu
 - C. Declaration Certificate (for printing) issued by District Magistrate of the concerned District.
 - D. Valid GST and copy of PAN Card/Return should be enclosed.
 - E. Samples of the material to be Supplied.
- 3 Successful tenderers shall get the proof of the matter provided by the department for printing in booklet finalized by Indenting Officer before final printing.
- 4 S.S.I. Unit holders should attach C.D.R., as applicable under rules. Besides, they shall attach copy of registration certificate regarding present working status of Industrial Units issued by the General Manager, Department of Industrial and Commerce of the concerned district of J&K State where the unit is registered / functioning .
- 5 The tenders should be accompanied with a C.D.R. for amount of Rs.10000/- on any scheduled bank and pledged to Accounts Officer Department of Agriculture, J&K Govt., Talab Tillo-Jammu.
- 6 Supply should be made by successful tenderer within 20 days from the date of confirm supply order.
- 7 The tenders should be neatly written in ink with rates in figures and words. Cutting or overwriting on quoted rates shall not be entertained unless authenticated. Cello tapes be applied on the written rates of tender.
- 8 The tenders will be opened by the Divisional Level Purchase Committee (DLPC) on the same day, or any other working day convenient to the members of the Committee, in presence of tenderers or their representatives who wish to remain present at the time of opening of tenders
- 9 DLPC reserves the right to accept or reject any tender, part of the tender , or all the tenders without assigning any reason thereto.
- 10 Any condition of **PAYMENT IN ADVANCE** shall not be accepted.
- 11 Conditional tender shall not be entertained.
- 12 Rates shall be quoted by the tenderers against each item as given in Performa

Basic price	GST	If applicable	Total
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to be delivered F.O.R.Talab-Tillo Jammu

- 13 The successful tenderer shall have to deposit 5% of the total tendered value in the shape of "Deposit at

- Call" in any Nationalized bank having branch at Jammu duly pledged to the Agriculture Chemist Talab-Tillo Directorate of Agriculture Jammu , as security money within the stipulated date given by the authority after acceptance of rate if the successful tenderer fails to deposit security money within the stipulated date , the tender shall be treated as invalid and rejected and earnest money deposited shall be forfeiting . Supply order will be issued on receipt of security money.
- 14 Security money will be released after completion of supply order. The Part of supply or incomplete supply or deviation of specification will also invite forfeiting of security money.
 - 15 The successful tenderer shall have to supply the materials strictly within the time schedule to be given by the department. In case of failure to make the supply in time, the department shall be at liberty to arrange the same at the risk and cost of successful tenderer besides forfeiting the C.D.R, and initiating legal proceedings against the successful tenderer (s) as warranted under rules. In case, the extra cost involved exceeds the CDR amount, the same will be recovered from the defaulting supplier through Land Revenues Act . The decision of the Chairman D.L.P.C Agriculture department Jammu in this regard shall be final and binding upon the supplier. The supplier shall have no right to claim such refund at all.
 - 16 The Soil Health Card supplied if not found up to the standard specifications or any other shortcoming shall be rejected out rightly and shall have to be replaced by the supplier at their own cost and arrangements within seven days from the date of intimation.
 - 17 Supply should be completed within ten days from the date of receipt of supply order
 - 18 100% payment shall be made by the department after receipt of satisfactory supply
 - 19 The successful tenderer shall have to enter into an agreement on prescribed Performa on non judicial stamp paper of Rs.20/- with the indenting officer before the supply order is issued in his favour for effecting supplies.
 - 20 The Quantity given in the list for purchase by this department is tentative and is subject to increase or decrease at the time of issue of supply order.
 - 21 Rates approved by Divisional Level Purchase Committee shall remain valid for one year from the date issue of minutes of meeting or till the next rate contract is available.
 - 22 Doubts/ Disputes/ Differences arising out of contract entered between the parties will be referred to the Chairman D.L.P.C Agriculture Department Jammu for decision under J&K Arbitration Act, whose decision should be final and binding on both parties.
 - 23 All other terms and conditions laid in financial Code J&K regarding supplies/procurement of stores in Government department shall be applicable.
 - 24 Legal proceedings, if any, are subject to the jurisdiction of the courts located in the Jammu city, of J&K State


Accounts Officer
Directorate of Agriculture ,
Jammu

No: Acetts/PS /NIT/2017-18/ 399-15

Dated: 06/09/2017

Copy to the:


1. Director of Agriculture Jammu (Chairman DLPC)
2. Joint Director Inputs Jammu
3. Agriculture Chemist, Directorate of Agriculture Jammu

Annexure-A

Reference : NIT No.Acctt/PS/NIT/2017-18/ 399-15

Dated :- 06/09/2017

S.No	Name of the item	Size /Specification
1	Soil Health Cards in Multicolored Printing.	Length = 24 Cm($\pm 2\%$) Breadth = ($\pm 2\%$) Cover Page:- 170 GSM Thick, Multicolored Printing Art Paper Single Page both side printed. Total 04 (Four Pages Printed) Pictures:- Colored as per Specimen or as suggested



Accounts Officer
Directorate of Agriculture ,
Jammu

Proforma - A

Technical Bid

Details of Contract Personnel
(To be submitted on Tenderer's letter head only)

In the event of need of communication, I/we.....
.....hereby authorize following official as our
personnel.

1	Name of Personnel	
2	Designation	
3	Phone No with STD Code (Office)	
4	Fax No.	
5	Phone No. with STD Code (Residence)	
6	Mobile No.	
7	E-mail Address	

Place;

Stamp & Signature of the
Tenderer

Date:

Proforma - B

Tender Form
(Financial Bid)

(To be submitted on Tenderers letter head only)

To

The Chairman,
(DLPC) Krishi Bhawan,
Talab Tillo, Jammu,

Sub:- Offer for printing of Soil Health Cards with both sides printing (Multicolored)

Ref: Nit No : Acctts/PS/NIT/2017-18/399-15

Dated: 08/09/2017

Sir,

With reference to your above referred NIT, I offer my rates supply of Soil health Cards. detailed in below format, I have read and understand all the terms & conditions of DLPC and agreed to abide by them

Name of item	Rates offered		
	Basis Price	GST etc If applicable	Total Cost
Application form in Black and White with both sides printing binding of 100 leaflets			

Rubber Stamp party

Tender Signature:- _____

Name:- _____

Designation

