



GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF AGRICULTURE, JAMMU.

Minutes of the Meeting held in the Conference Hall of the Directorate of Agriculture, Jammu on 29.06.2019.

A review meeting was held on 29.06.2019 regarding Audited Utilization Certificates/Statement of Accounts in respect of various Centrally Sponsored Schemes, wherein other important issues were also discussed.

The list of participants is appended alongwith (**Annexure-A**).

The detail of discussions held and decisions taken in the meeting is as under:

- 1) During the review, it was found that the Audited Utilization Certificates/Statement of Accounts in respect of different Central Sponsored Schemes have been submitted only by District Kathua and Samba and rest of the Chief Agriculture Officers said that they have submitted their documents related to Centrally Sponsored Schemes with Chartered Accountants and it is expected that the Audit shall be completed by 1st July, 2019. It was accordingly decided that all the Chief Agriculture Officers shall ensure submission of pending Audited Utilization Certificates/Statement of Accounts duly marked with Unique Document Identification Number by 3rd July, 2019 without fail.
- 2) It was also directed that no CAO will draw his salary for the month of June'2019 unless Audited Utilization Certificates/Statement of Accounts is submitted within the specified time period. The similar instructions with regard to completion of printing of pending Soil Health Cards by Districts shall also be followed.
- 3) It also came under discussion that since the harvesting of Rabi crop is over since long and the Crop Cuts have already been taken and dates recorded in respect of the Districts, but the same have still not been furnished in original to the Directorate except for Samba District. It was, therefore, directed by the Chair that all the CAOs will ensure submission of information regarding Crop Cuts within a weeks'time through Joint Director (Inputs).
- 4) The CAO Udhampur brought to the notice of Chair that in respect of Seed Multiplication Farm, Kawa, Udhampur, a private party has filed a Writ Petition in the Court of Sub Judge, Udhampur, raising claim over the Farm land. Since all Public Prosecutors in the Districts have completed their tenure and presently there is no Govt. Advocate in the District, who could be contacted for filing Objections in the case on behalf of the Department, CAO Udhampur desired necessary intervention of the Directorate. The Chair directed the CAO Udhampur that he should depute the concerned

day and coordinate with Deputy Director (Central) and AEO (Legal) in the Directorate, so that Objections are drafted comprehensively and submitted in time before the next date of hearing fixed on 24.07.2019.

- 5) The Chair directed all the CAOs and Sectoral Heads to immediately start the process of Non-Plan Budget formulation for the next Financial Year 2020-21 taking into account their actual requirement. It was also directed to furnish the revised Non-Plan Budget proposals for the Current Financial Year 2019-20 and exercise be completed within a months'time.
- 6) It was also reiterated that since Hon'ble Prime Minister of India shall be shortly inaugurating the National Portal on SMAM, the concerned Union Ministry has asked for uploading the information last by 15th July, 2019 through mobile application on the said Portal in respect of all existing Customer Hiring Centres/Machinery Banks as well as proposed beneficiaries identified to be covered during Current Financial Year 2019-20.

The Meeting ended with Vote of Thanks to the Chair.

Sd/-

(P.S.Rathore) KAS
Director Agriculture,
Jammu.

Encl : 01 leaf.

No.DAJ/Agri/Dev-24/2019-20/1072-1110 Dated. 29.06.2019.

Copy to the:

- 1) Joint Director of Agriculture (Inputs), Jammu for information and necessary action.
- 2) Deputy Director (Central), Directorate of Agriculture, Jammu, for information and necessary action.
- 3) Deputy Director (Planning), Directorate of Agriculture, Jammu, for information and necessary action.
- 4) Accounts Officer, Directorate of Agriculture, Jammu, for information and necessary action.
- 5) Chief Agriculture Officer(All), for information and necessary action.
- 6) All Section Heads.....of the Directorate of Agriculture, Jammu for information and necessary action.
- 7) PS to Secretary to Govt., Agriculture Production Department, J&K, for favour of kind information.
- 8) I/c Website (www.diragriammu.nic.in)-for necessary action.

(B.D.Sharma)

Deputy Director (Central),
Directorate of Agriculture,
Jammu.

"ANNEXURE-A"

List of Participants who attended the Meeting regarding Auditing of Accounts of various Centrally Sponsored Schemes, Chaired by Director Agriculture, Jammu on 29-06-2019.

S.No.	Name of the Officer/Official	Designation
01.	B. K. Zutshi	Joint Director Agriculture (Inputs)
02.	K. K. Sharma	Agriculture Economist
03.	B. D. Sharma	Dy. Director Agriculture (Central)
04.	V. K. Raina	Regional Level SMS
05.	Farooq Ahmad Bhat	Chief Agriculture Officer, Jammu
06.	Janak Raj	Chief Agriculture Officer, Rajouri
07.	Jahangir Shafi	Chief Agriculture Officer, Udhampur
08.	V. K. Saroch	Chief Agriculture Officer, Kishtwar
09.	Arun Gupta	Chief Agriculture Officer, Kathua
10.	Rajinder Kr. Sharma	Dy. Director (Trainings)
11.	Reshu Gupta	Dy. Director (M&E)
12.	Kiran Kumari	Accounts Officer
13.	Devinder Sharma	Mushroom Dev. Officer (Doda)
14.	Sunil Gupta	SMS-II (Ramban)
15.	Y. S. Sason	Programme Officer
16.	Ravinder Dhar	SMS-II (I/C CSS Directorate of Agriculture)
17.	Ajab Singh	SMS-III
18.	Rakesh Kr. Sharma	SMS-III
19.	Ramesh Kr. Thusoo	AEO
20.	Rajeev Magotra	Technical Assistant
21.	Vikas Sharma	Agriculture Assistant (Information)
22.	Suneel Bhan	AEO
23.	Ravi Raman Raina	AEO
24.	Sandeep Dogra	SCA, I&P
25.	Vivek Sharma	AEA
26.	Shrikant Sharma	AEA

