

UNION TERRITORY OF JAMMU AND KASHMIR  
DIRECTORATE OF AGRICULTURE & FARMERS WELFARE, JAMMU

**Sub: Minutes of Review Meeting.**

The review meeting was held via virtual mode with Joint Director Agriculture (Extension), Jammu and Chief Agriculture Officers (All except Jammu) besides following officers who were present in the Conference Hall of the Directorate under the Chairmanship of Director Agriculture Production and Farmers Welfare, Jammu on 08.12.2020.

S.No	Name (S/Sh/Smt)	Designation
1	Inderjeet Singh	Dy. Director (Central)
2	A.S Reen	Chief Agriculture Officer (Jammu)
3	Reshu Gupta	Dy. Director (Planning)
4	J.C Raina	Agronomist Vegetable
5	Mukesh Khajuria	Divisional Soil Survey Officer, Jammu
6	Yadvinder Singh Sason	Potato Development Officer, Jammu
7	Aman Jyoti Sharma	Spawn Production Officer, Jammu
8	Vinod Sharma	District Agriculture Officer, (Extn.), Jammu
9	Vinod Kapoor	Mushroom Development Officer, Jammu
10	Sanjay Anand	Assistant Entomologist, Jammu
11	Ashwani Kumar	Assistant Agrostologist, Jammu
12	Rakesh Kumar Sharma	Seed Analyst, Jammu
13	Roshan Lal Bhagat	Assistant Director Law Enforcement, Jammu
14	Dolly John	Assistant Biochemist, Jammu
15	Vikas Sharma	Agriculture Assistant (Information), Jammu
16	Harvinder Pal Singh	S.C.A (JDA-I), Jammu
17	Rakesh Khajuria	I/C Store Officer, DSCO, Jammu
18	Vikas Radha	AEO, Development Section, Jammu
19	Verjinder Singh Slathia	A.E.A Computer Section, Jammu

The activities were reviewed and following directions issued by the chair.

- 100% implementation of all CSS / CAPEX / Revenue Head Schemes. All Chief Agriculture Officers of Jammu Division to fix accountability of the field functionaries in their Districts in this regard.
- Physical infrastructure projects to be completed within this month and bills to be raised in the treasury immediately upon release of funds.
- All Chief Agriculture Officers of Jammu Division for 100% achievement of QR Code installation and updating of POS Machines to 3.1 version upto 31<sup>st</sup> December, 2020 in their respective Districts which is 34% only. The targets should be achieved by or before 31<sup>st</sup> December, 2020.
- Licensing authority to identify and cancel the License of all those Wholesalers / Retailers who are not doing sale of fertilizers for the last six months and remained inactive.
- The CAOs to submit the weekly reports for Operation Greens TOP to TOTAL on regular basis for further submission to higher authorities.
- The CAOs to furnish the updated status of progress under Atma Nirbhar Bharat scheme to this Directorate on weekly basis.
- The CAOs to furnish the status of PM Food Micro Processing Enterprise (PM-FME) as per given targets.

- The CAOs are also advised to undertake the ground work regarding MIDH and ATMA before the funds are released and be utilized well in time.
- The CAOs to achieve 100% coverage of KCC and 100% verification of data under PM-KISAN in their respective Districts.
- The Chief Agriculture Officer, Ramban and Poonch raised the issue of staff shortage in the Panchayats for which DAP&FW, Jammu assured early action.
- CAOs to furnish the status of three FPOs per District to this Directorate.
- Chief Agriculture Officer, Ramban demanded more power tillers whereas CAO Udhampur requested Chaff Cutters and Power Sprayers while CAO Poonch urged for Chaff Cutters and Spray Pumps for which Chair asked the concerned to workout provisions available under different schemes.
- The Rabi seeds already arranged as per projected demand should be liquidated in the stores and provided to farmers in the locality. No left over shall be entertained on this account.
- The Geo tagging of all assets created / being created under various schemes to be completed with records thereof.
- Action taken report on the circulated agenda points as well as above decisions shall be submitted within week's time.

The meeting ended with gratitude to the Chair.

The minutes issued with the approval of Chair.

Sd/

(Inderjeet Singh)

Dy. Director Agriculture  
(Central) Jammu

Dated: 11.12.2020

No. Agr/Dev-71/2020-21/650/5325

Copy of the above forwarded for information and necessary action to the:

- 1-3. Joint Director Agriculture (Inputs / SLUB / Extension), Jammu
4. Dy. Director Agriculture (Central), Jammu
5. Dy. Director Planning, Directorate of Agriculture, Jammu
6. Agronomist (Vegs), Jammu
7. Divisional Soil Survey Officer, Jammu
- 8-17. Chief Agriculture Officer \_\_\_\_\_ (All)
18. Potato Development Officer, Jammu
- 19-26. Mushroom Development Officer, Jammu/Spawn Production Officer, Jammu/Asstt. Entomologist/Asstt. Agrostologist/Divisional Seed Certification Officer/Asstt. Director Law Enforcement/ I/C CSS, Jammu /Asstt. Bio Chemist
- 27-28. Computer Programmer/ Agriculture Asstt. (Information), Directorate of AP & FW, Jammu.
29. Private Secretary to Director Agriculture Jammu for favour of kind information of Director Agriculture, Jammu

  
Potato Development Officer,  
Jammu

(19) computer